

February 20, 2025  
**Intersession Office Hour Pay**

Dear Colleagues,

This information is for full time faculty who taught this past winter intersession.

Our ratified UF Contract includes the following language: 10.3.3 *Unit Members will schedule one office hour per week during intersession instruction. Office hours will match the modality of the course. Office hours will be compensated at the intersession hourly lecture rate (step 1 class B) \$95.26 per hour.*

UF discovered that the office hour compensation was not included in the winter intersession pay. In the next week or so, HR will be sending out an email with instructions for faculty to submit a timesheet to payroll in order to receive this compensation.

Please look out for this email. We have been told that faculty will need to submit their timesheet by March 10 in order to receive this pay by March 31.

In Unity,

Christie

**Christie Diep**  
**President, United Faculty**