



Minutes, E-Board & Rep Council
Wednesday, February 22, 2023 — 3:00pm
Zoom virtual meeting

- I. Quorum—Call to Order, 4:04 pm (meeting started last due to the district's claim that today at 3pm was the only time they could meet with UF).
- II. Public Comments: Appreciation of the work UF has been doing.
- III. Agenda: On motions duly made and carried (Peterson/Grantham), the agenda was approved.
- IV. Minutes: On motions duly made and carried (King/Peterson), minutes for the previous meeting were approved.
- V. Elections Report: Roster and timeline were provided by committee chair, Jane Walker.
- VI. District Technology Committee (DTC) Report: Archie Delshad provided a report of the recent meeting (see attached).
- VII. RJEC: No report.
- VIII. Presidents Report:
 - A. Cypress and NOCE senates have discussed the 2023-2024 academic calendar, and the FC senate will discuss it at their meeting tomorrow.
 - B. Please inform President Diep of anyone having already had to schedule their Fall 2023 schedule because this is a negotiation item and has not been resolved due to the district's stalling the process.
- IX. Negotiations: Chief negotiator Mohammad Abdel Haq reported--
 - A. UF has sent the district a flexible scheduling proposal MOU for the next two years, to specify a minimum number for hours of remote work in order to maximize flexibility for faculty schedules. The district's counter-proposal suggested a minimum 3 days per week on campus for 6-7 hours per day for faculty.
 - B. UF proposed that instructors of in-person classes have the ability to teach 25% of their class online. This is to allow for emergencies. The district has ignored this proposal. The district wants, in emergencies, for faculty to drive to work and teach remotely via Zoom from their office on campus.

- C. The district has indicated that they would like to send experts to faculty's houses to check for cleanliness and safety. They've mentioned workers' comp cases as their reasoning, but have been unable to provide numbers for even one workers' comp case.
- D. The district has proposed that deans have the discretion to increase class size by 25% (and bypassing curriculum) depending on the waitlist. Furthermore, they would like deans to be able to schedule classes in whatever modality they think best without any input from faculty.

Adjournment (King/Peterson), 5:13pm

DTC Meeting – 02/21/2023

1. Quorum 3:05pm
 - a. **Attendees:** Cynthia Azarcon, Danielle Barbaro, Azin Biatani, Eric Bladh, Treisa Cassens, Archie Delshad, Karla Garcia, Jenelle Herman, Geoff Hurst, Darnell Kemp, Stewart Kimura, Michael Land, Khaoi Mady, Kathleen McAlister, Tina McClurkin, Stephen Schoonmaker, David Soto, Kashu Vyas, Annalisa Webber, Janet Williams
2. Approval of October 18, 2022 Minutes
 - a. Passes 3:08pm
3. Network Refresh/Security Updates
 - a. Network refresh (VoIP project and Wi-Fi rollout) extended until June 2023
 - i. Cleanup and modernization ongoing at the data center
4. Application Deployment 2023
 - a. District phishing attempt will happen soon
 - i. District will send out a fake phishing email as a pretest to guide future training measures
 - b. Pathify (MyGateway replacement) is still in progress; backend implementation is underway
 - i. Goal is to go live in April (soft launch) and full change for Summer and Fall (depends on how much new work comes up)
 - c. Mongoose Cadence (SMS texting)
 - i. Districtwide license now purchased
 - d. Moving away from EMS (Event Management System) to 25Live
 - i. Testing of 25Live is underway
 - e. Degreeworks
 - i. At the moment, the counseling department will make the decision on when to roll it out (entirely made by the campuses), but the old system will exist for as long as needed
 - f. People/training
 - i. Self-service training will be available for most new technologies
 - ii. Two new staff members have been hired to assist with training and user guides
5. Online Scheduling Software
 - a. Irvine Valley College and other campuses have more robust, informative scheduling software programs
 - b. Darnell brought this up to ensure that the District is up to date with new Title 5 changes (Section 55005 of Article 1 of Subchapter 1 of Chapter 6 of Division 6 of Title 5)
 - i. <https://www.cccco.edu/-/media/CCCCO-Website/Office-of-General-Counsel/SOS--OAL-Filed--Distance-Education-1052022.pdf?la=en&hash=1CB51B262F19F176A4F6FFF9E768E4F91B9AEF61>
 - ii. Plan is to update our scheduler and change how it is built to meet guidelines
 - c. The goal is to switch to College Scheduler (for class registration)
6. Introduction of the new Catalog Helpdesk
 - a. District campaign to have better accountability for the catalog
 - b. New office hours will be implemented at each campus
 - i. Monday 3-5 at Cypress
 - ii. Fullerton is still TBD
 - iii. Catalog help: cataloghelp@nocccd.edu
7. Discussion