

ARTICLE 29 – EXTENSIVE LABORATORY (NEW ARTICLE)

ARTICLE 29 – EXTENSIVE LABORATORY, shall remain unchanged except for the following amendment(s):

29.1 EXTENSIVE LABORATORY AGREEMENT

29.1.1 Laboratory courses are established as “extensive” through the approval process outlined in this Article and the Extensive Laboratory Application, Definition Criteria, Classification Rubric, and Classification Checklist found in Appendix M.

29.1.2 The laboratory hour for all courses established as Extensive Laboratory shall be compensated at 1 to 1 or 100% of a lecture hour.

29.1.3 All lab units/hours for Extensive Laboratory courses must be in compliance with current regulations and laws outlined in the Program and Course Approval Handbook (PCAH).

29.1.4 The implementation of approved Extensive Laboratory courses shall be effective Fall 2023.

29.1.5 The status of an Extensive Laboratory may be established or amended only with the approval of the Extensive Laboratory Committee (ELC).

29.2 EXTENSIVE LABORATORY COMMITTEE

29.2.1 The District Extensive Laboratory Committee, will be established to implement the recommended procedures and guidelines. The purpose of the ELC is as follows:

29.2.1.1 Uphold the criteria and guidelines to identify extensive laboratory courses that qualify under the definitions.

29.2.1.2 Solicit applications from departments.

29.2.1.3 Review and evaluation applications

29.2.1.4 Application approval or denial will be conducted based on consensus; majority vote will prevail.

29.2.1.5 Report extensive laboratory approvals to the appropriate groups to ensure implementation.

29.2.2 The District ELC shall consist of five (5) tenured unit members and three (3) management team members for a total of eight (8) members as follow:

29.2.2.1 One (1) tenured unit member from each campus (Cypress College and Fullerton College) appointed by each campus Faculty/Academic Senate.

29.2.2.2 One (1) tenured unit member from each campus (Cypress College and Fullerton College) appointed by each Curriculum Committee.

29.2.2.3 One (1) tenured unit member appointed by United Faculty.

29.2.2.4 One (1) management team member from each campus and District Services (Cypress College, Fullerton College, and District Services).

29.2.2.5 Committee members shall be appointed for a two-year term and may be reappointed to serve additional terms.

29.2.2.6 The committee will appoint a chair from the faculty unit members.

29.3 TIMELINE

29.3.1 Before the end of the Spring semester, the ELC chair will inform each campus (Cypress College and Fullerton College) of the ELC scope and function relating to extensive laboratory evaluation and issue an invitation to departments with laboratory assignments to prepare applications and supporting documents that seek to apply for EL classification.

29.3.2 Unit members/departments that wish to have the ELC consider designating one or more of their laboratory courses as EL with have until September 1 of each academic year to submit the applications and supporting documents.

29.3.3 The ELC will meet the first week of September each academic year to establish dates and deadlines for the review and approval process. These shall include meeting dates, deliberations, and deadlines for revisions, resubmissions, and final approvals.

29.3.4 Submitting unit members may be contacted by the ELC to meet with the committee to review the application and course materials if further clarifications are needed.