

## **Timeline for Special Election of Vice President United Faculty NOCCCD** **Fall 2022**

**All requests and submissions to Elections Committee Chair should be sent electronically to [jwalkeruf@gmail.com](mailto:jwalkeruf@gmail.com) by 6pm (end of business day) unless otherwise indicated.**

- |                |                                                                                                                                                                                                                                                                                                                                                                                    |
|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| August 22      | Announcement of vacancy via email to all members and posted on UF NOCCCD website (ufnorthorange.com).                                                                                                                                                                                                                                                                              |
| August 28      | Declarations of candidacy must be sent to Elections Committee Chair.                                                                                                                                                                                                                                                                                                               |
| August 29      | Acknowledgement of declarations of candidacy, distribute elections guidelines/rules for campaigning sent to candidates electronically from Elections Committee Chair.                                                                                                                                                                                                              |
| August 31      | Deadline for candidates to submit a statement to Elections Committee Chair. Statement is limited to 30 words.                                                                                                                                                                                                                                                                      |
| September 1    | Candidate statements will be sent via email to all members and posted on UF NOCCCD website (ufnorthorange.com).<br>Deadline to request a paper ballot. Paper ballots can be sent to any Member who does not wish to vote electronically. A written request must be sent to the Elections Committee Chair. Paper ballots will be mailed to the last known address on file with CTA. |
| September 2    | Paper ballots will be mailed to those members who requested.<br>Deadline to inform Elections Committee Chair if candidate or designee will be observing counting of paper ballots, if any.                                                                                                                                                                                         |
| September 6    | Voter credentials sent via email mail from third party vendor, Simply Voting. Please check your spam/junk folders if you do not receive an email. If you do not find the email, please contact the Elections Chair at <a href="mailto:jwalkeruf@gmail.com">jwalkeruf@gmail.com</a> .                                                                                               |
| September 6-12 | Voting via electronic platform beginning at 8am on September 6 and concluding at 3pm on September 12. Paper ballots must be received at the UF PO Box by 3pm on September 12 (postmarked date not accepted).                                                                                                                                                                       |
| September 12   | The Elections Committee will download results from Simply Voting, count any paper ballots received and prepare a Teller's Report. Results to leadership and candidates.<br>Results will be emailed to members and posted on the UF NOCCCD website (ufnorthorange.com) by September 13. If a run-off election is necessary, this will be included in the announcement.              |
| September 14   | Deadline to request a paper ballot for run off, if necessary. Paper ballots will be mailed to the last known address on file with CTA.                                                                                                                                                                                                                                             |
| September 22   | Any challenge to the election must be received by the Elections Chair ( <a href="mailto:jwalkeruf@gmail.com">jwalkeruf@gmail.com</a> ) no later than 6pm unless there is a run-off election.                                                                                                                                                                                       |
| September 16   | Paper ballots for run-off, if necessary, will be mailed to members who requested.<br>Deadline to inform Elections Committee Chair if candidate or designee will be observing counting of paper ballots, if any.                                                                                                                                                                    |

- September 19 Voter credentials for run off, if necessary, sent via email from third party vendor, Simply Voting. Please check your spam/junk folders if you do not receive an email. If you do not find the email, please contact the Elections Chair at [jwalkeruf@gmail.com](mailto:jwalkeruf@gmail.com).
- September 19-26 Voting for run-off election, if necessary, via Simply Voting beginning at 8am September 19 and concluding at 3pm September 26. Paper ballots must be received at the UF PO Box by 3pm September 26 (postmarked date not accepted).
- September 26 The Elections Committee will download results from Simply Voting, count any paper ballots received and prepare a Teller's Report. Results to leadership and candidates.  
Results will be emailed to members and posted on the UF NOCCCD website ([ufnorthorange.com](http://ufnorthorange.com)) by September 27.
- October 6 If a run-off election was necessary, a challenge to the election, including the run-off election, must be received electronically by the Elections Chair ([jwalkeruf@gmail.com](mailto:jwalkeruf@gmail.com)) no later than 6pm.