

Timeline for Special Election for UF Secretary to Complete 2022-2024 Term

All requests and submissions to Elections Committee Chair should be sent electronically to jwalkeruf@gmail.com by 6pm (end of business day) unless otherwise indicated.

- | | |
|---------------------|--|
| January 29 | Announcement of vacancy via email to all members and posted on UF NOCCCD website (ufnorthorange.com). |
| February 5 | Declarations of candidacy must be sent to Elections Committee Chair. |
| February 6 | Acknowledgement of declarations of candidacy, distribute elections guidelines/rules for campaigning sent to candidates electronically from Elections Committee Chair. |
| February 7 | Deadline for candidates to submit a statement to Elections Committee Chair. Statement is limited to 50 words. Deadline to request a paper ballot. Paper ballots can be sent to any Member who does not wish to vote electronically. A written request must be sent to the Elections Committee Chair. Paper ballots will be mailed to the last known address on file with CTA for those who requested. |
| February 8 | Candidate statements will be sent via email to all members and posted on UF NOCCCD website (ufnorthorange.com). Deadline to inform Elections Committee Chair if candidate or designee will be observing counting of paper ballots, if any. |
| February 14 | Voter credentials sent via email mail from third party vendor, Simply Voting. Please check your spam/junk folders if you do not receive an email. If you do not find the email, please contact the Elections Chair at jwalkeruf@gmail.com . |
| February 14-21 | Voting via electronic platform beginning at 8am on February 14 and conclude at 3pm on February 21. Paper ballots must be received at the UF PO Box by 3pm on February 21 (postmarked date not accepted). |
| February 21 | The Elections Committee will download results from Simply Voting, count any paper ballots received and prepare a Teller's Report. Results to leadership and candidates. Results will be emailed to members and posted on the UF NOCCCD website (ufnorthorange.com) by February 22. If a run-off election is necessary, this will be included in the announcement. |
| February 23 | Deadline to request a paper ballot for run off, if necessary. Paper ballots will be mailed to the last known address on file with CTA. Deadline to inform Elections Committee Chair if candidate or designee will be observing counting of paper ballots, if any. |
| March 3 | Any challenge to the election must be received by the Elections Chair (jwalkeruf@gmail.com) no later than 6pm unless there is a run-off election. |
| February 26 | Voter credentials for run off, if necessary, sent via email from third party vendor, Simply Voting. Please check your spam/junk folders if you do not receive an email. If you do not find the email, please contact the Elections Chair at jwalkeruf@gmail.com . |
| February 26-March 1 | Voting for run-off election, if necessary, via Simply Voting beginning at 8am |

February 26 and concluding at 3pm March 1. Paper ballots must be received at the UF PO Box by 3pm March 1 (postmarked date not accepted).

March 1

The Elections Committee will download results from Simply Voting, count any paper ballots received and prepare a Teller's Report. Results to leadership and candidates. Results will be emailed to members and posted on the UF NOCCCD website (ufnorthorange.com) by March 2.

March 11

If a run-off election was necessary, a challenge to the election, including the run-off election, must be received electronically by the Elections Chair (jwalkeruf@gmail.com) no later than 6pm.